

# Housekeeping Practices

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The aim of this course is to teach learners the importance of housekeeping in providing a pleasant workplace. Learners will become increasingly aware of their role in creating a pleasing environment, and learn how essential good housekeeping is to safety in the workplace.

- ✓ THE PURPOSE AND SIGNIFICANCE OF HOUSEKEEPING
- ✓ ROLES IN HOUSEKEEPING
- ✓ ELEMENTS OF A HOUSEKEEPING PROGRAMME
- ✓ HOUSEKEEPING INSPECTIONS
- ✓ MONITORING HOUSEKEEPING IN THE WORKPLACE

At the end of this course learners will be able to:

- Understand the purpose of good housekeeping
- Understand how housekeeping affects customer perceptions
- Understand tidiness, image and pride in relation to housekeeping
- Perform roles in the housekeeping process
- Know your housekeeping responsibilities
- Know the elements of a housekeeping programme
- Know how to follow housekeeping standards
- Understand how housekeeping is monitored