

# PROJECT MANAGEMENT

This workshop will give you an overview of the entire project management process, as well as key project management tools that you can use every day.

Topics include:

- ✓ Key Concepts of Project Management
- ✓ Key Concepts - PMI and PMBOK
- ✓ Initiation - SMART Project Goal
- ✓ Initiation - Statement of Work
- ✓ Planning - Managing Expectations
- ✓ Risk Management and Communication
- ✓ Planning Tools
- ✓ Executing the Project
- ✓ Maintaining and Controlling the Project
- ✓ Closing Out



Director: Carl Miller  
Contact: 021-557 3896/082 920 5363  
Email: [carl@ascending.co.za](mailto:carl@ascending.co.za) Website: [www.ascending.co.za](http://www.ascending.co.za)