

# ***PUBLIC SPEAKING***

This workshop will give you some valuable public speaking skills, including in-depth information on developing an engaging programme and delivering your presentation with power.

Topics include:

- ✓ Identifying Your Audience
- ✓ Creating a Basic Outline
- ✓ Organising the Programme
- ✓ Fleshing It Out
- ✓ Putting It All Together
- ✓ Being Prepared
- ✓ Overcoming Nervousness
- ✓ Delivering Your Speech - Starting Off
- ✓ Delivering Your Speech - Wrapping Up
- ✓ Questions and Answers



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